



**APPLICATION FOR SURFACE DRAIN**  
 OFFICE OF THE STATE ENGINEER  
 REGULATORY DIVISION  
 SFN 2830 (3/2018)

Number  
 (OSE USE ONLY)

Number  
 (WRD USE ONLY)

This application must be submitted to the North Dakota Office of the State Engineer by mail to 900 E Boulevard Ave, Dept. 770, Bismarck, ND 58505-0850, by fax to (701) 328-3696, or by email to swcregpermits@nd.gov. To be complete, this application must include the additional information listed in the instructions on page 3.

If you need any assistance, please contact the Regulatory Division at (701) 328-2752.

OFFICE OF THE STATE ENGINEER  
 USE ONLY  
 DATE RECEIVED

\*\*\*\* Additional Sheets May Be Attached If Necessary. \*\*\*\*

Water Resource District In Which Majority Of Project Watershed Is Located				
Location Of Drain (drain center line) (use separate sheet(s) if necessary)				
1/4	Section	Township	Range	County
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Drain Outlet Location And Information				
1/4	Section	Township	Range	County
Where Does The Drain Outlet Discharge?				
<input type="checkbox"/> Road Ditch <input type="checkbox"/> Stream, River, Coulee, etc. <input type="checkbox"/> Assessment Drain <input type="checkbox"/> Private Drain <input type="checkbox"/> Pond, Slough, Or Lake <input type="checkbox"/> Other (please explain) _____				
Name Of Drain Or Water Body Where Drain Outlets (If applicable)				
Purpose Of Drainage (mark all that apply)				
<input type="checkbox"/> Agricultural Drainage <input type="checkbox"/> Flood Relief <input type="checkbox"/> Other (please explain) _____				
Feature To Be Drained (mark all that apply)				
<input type="checkbox"/> Pond, Slough, Lake, Or Any Series Thereof <input type="checkbox"/> Sheetwater/Overland Flow <input type="checkbox"/> Other (please explain) _____				
If Draining A Pond, Slough, Lake Or Any Series Thereof, How Far Down Will You Drain Them?				
<input type="checkbox"/> Completely <input type="checkbox"/> Partially				
Design Data				
<input type="checkbox"/> New Drain Construction <input type="checkbox"/> Modification Of Existing Drain				
Approximate Watershed Area Contributing To Drain, if known (acres)				
Is This An Assessment Drain?		If Yes, Please List Name Of Drain		
<input type="checkbox"/> Yes <input type="checkbox"/> No				
Type Of Modification To Existing Drain (If applicable)				
<input type="checkbox"/> Deepening <input type="checkbox"/> Widening <input type="checkbox"/> Extending <input type="checkbox"/> Rerouting <input type="checkbox"/> Other (please explain) _____				
Who Designed The Drain?				
<input type="checkbox"/> Self <input type="checkbox"/> Engineering Firm/Agency _____ <input type="checkbox"/> Other (please explain) _____				



## INSTRUCTIONS FOR FILING A SURFACE DRAIN APPLICATION UNDER NORTH DAKOTA CENTURY CODE § 61-32-03

A person seeking to construct a surface drain having a watershed area of 80 acres or more (see Application Guidance below) must submit a completed permit application to the Office of the State Engineer. To be complete, the application must include all information listed below:

1. A completed "Application For Surface Drain" form.
2. A detailed drawing depicting the surface drain's location on an aerial photo. The drawing must include the drain's:
  - a. Location description in Section-Township-Range format.
  - b. Physical footprint of the drain layout including the locations of any, if applicable:
    - i. Ditch and pipe locations,
    - ii. Pump location(s),
    - iii. Placement of fill,
    - iv. Other appurtenant works, including weirs, dikes, control structures, etc.,
    - v. Identification of existing road culverts utilized and descriptions of any proposed culvert additions or modifications.
  - c. A depiction of the flow direction from the outlet location.
3. Any additional information, such as a downstream impact analysis, requested by the Water Resource District or State Engineer from the applicant to make an informed decision on the application.

### **Is a Permit Required?**

**North Dakota Century Code § 61-32-03** - Draining a pond, slough, lake, or sheetwater, or any series thereof, which has a watershed area comprising eighty acres or more, requires a permit from the state engineer and water resource district within which is found a majority of the watershed or drainage area. The determination of the watershed or drainage area must be made using the best available maps or surveys.

For more information on determining watershed and drainage areas,  
please visit [http://www.swc.nd.gov/reg\\_approp/drainagepermits/](http://www.swc.nd.gov/reg_approp/drainagepermits/).