

MINUTES

NORTH DAKOTA ATMOSPHERIC RESOURCE BOARD SEPTEMBER 25, 2000

The telephone conference call meeting of the Atmospheric Resource Board was called to order by Chairman James Haaland at 8:00 a.m. CDT, Monday September 25, 2000. Members participating were Mary Cichos, William Geiger, Hattie Melvin, Jay Sandstrom, David Sprynczynatyk, Gary Ness, and Steven Weber. Staff members participating were Bruce Boe, Director; LeNor Dollinger, Business Manager; and Darin Langerud, Chief Meteorologist.

HIRING OF STAFF (DIRECTOR)

Mrs. Dollinger informed the board that the position of director for the board is an unclassified position, and therefore can be treated as an appointment. She stated the board can also advertise and accept applications for the position. Once the board does that, it must follow the rules and regulations for evaluating the applicants. The board must review the applications and rate them according to qualifications. The highest ranking applicants would then be asked to an interview with the full board. Questions and score sheets will be prepared by the staff for the interviews. Following the interviews, the board would meet in executive session and chose the person they wish to the fill the position.

Mr. Haaland stated he received a phone call from Darin Langerud, to inform him that he is interested in the position. Mr. Haaland feels that the board should give Mr. Langerud consideration, and also advertise the position. Mr. Boe asked Mr. Haaland if the staff should advertise the position as stated in the position description or should it be modified to a bachelor's degree plus ten years experience. Mr. Haaland proposed that it should be advertised with a bachelor's degree plus ten years experience. Mrs. Dollinger stated employment law dictates only that if you advertise, that you do not discriminate in any form. If you did not advertise then the board could appoint to the position. Mr. Sandstrom asked if the rules and regulation say that the board must be present for the interviews. It was stated the board is the employing entity.

Mr. Sandstrom asked if the board still had the questions that were used in the past for the selection of the director. Mrs. Dollinger said new questions will need to be formulated because the material from the 1988 selection process had met the retention schedule of records management and has been destroyed. Mr. Sprynczynatyk feels that it will not be a problem to develop our own set of questions and scoring for the interview process.

Mr. Haaland asked about the salary for the new director. Mr. Boe replied the board should make that decision when they decide whom to offer the position. The board will have to look at the qualifications of that person. Mrs. Dollinger stated the position will be advertised as salary commensurate with experience and request the applicants to submit a letter of application, including salary requirements. Mr. Haaland requested the position be advertised through the American Meteorology Society (AMS). Mr. Haaland gave staff the direction to proceed and advertise the position as discussed.

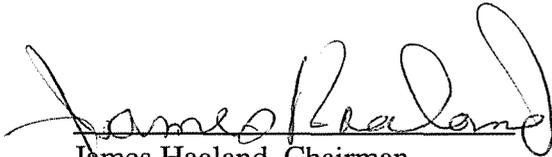
PRELIMINARY RE-CAP OF 2000 CLOUD MODIFICATION PROJECT

Mr. Boe informed the board there were fewer flight hours flown this year. The project is under budget by thousands of dollars in both districts. Mr. Boe informed the board that the staff met with the contractor in Fargo, and at that time they Weather Modification, Inc. agreed to have the generators tested in the later part of October at Colorado State University.

DATE FOR THE FALL BOARD MEETING

The board felt the announcement for the position of Director should be placed on the employment announcements of the American Meteorological Society on the internet for at least 4 weeks. Mr. Sprynczynatyk suggested the chairman and two other board members rate the applications, select the top three or four most qualified, then hold a conference call regarding the candidate ratings, and invite them to an interview with the full board present. Mr. Sprynczynatyk feels this will speed up the process in hiring a new director. Mr. Haaland appointed the following to a subcommittee: David Sprynczynatyk, Jay Sandstrom, Mary Cichos, and James Haaland. The next meeting is preliminary set for November 16, 2000.

There being no further business the meeting was adjourned at 8:35 a.m.



James Haaland, Chairman

Mary Cichos, Secretary

Date _____

Transcribed by Dawn Feist